

Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road, Robertsonpet, Kolar Gold Fields

Anti Sexual Harassment Cell

Minutes of Meeting

2014-2015

CIRCULAR - 02

20/08/14


The members of the cell are informed that the meeting will be held on 21/08/14 at 11.00 a.m in the life science lab.

AGENDA.

- * to conduct activities.

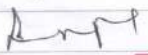
01 ARUWA KOMARI

02 ANWE ARUWA KOMARI


[IN-CHARGE]

MINUTES OF THE MEETING.

To create awareness in the student community about the sexual exploitation of the young. It was decided to encourage them to write their views on the same topic. Hence a paragraph writing was held wherein they will be able to express their thoughts.


[IN-CHARGE]

Minutes of Meeting
2015-2016

Circular - 04

06/8

The members of the cell are informed that the meeting will be held on 07/8/15 at 1:00 pm in 109 class room.

Agenda

+ Squad members of Sexual harassment cell.

01 Anne Aruna Kumari Dr. Aruna

Dr. Aruna
(in charge)

Minutes of the meeting
Sexual harassment in the workplace is usually associated with heterosexual employee making unwanted sexual advances to another heterosexual employee of the opposite gender. The supreme judicial court of Massachusetts in Melnychenko v. The Lumber Company, 428 Ma SS 285, 676 NE 2d 445 (1997).

Members of squad

1. Siddaiama.s
2. Sangeetha.
3. Kashi.

Minutes of Meeting
2016-17

ARUN'S
PAGE NO. / /
DATE / /

Circular 08

18th Sep 2016

The members of the cell are informed that the awareness programme will be conducted for PU students by the faculty in Chemistry lab at 1:30 pm. On 18th Sep 2016

Agenda.

- To conduct awareness programme for PU students.

^{Prof}
Incharge

The awareness ^{program} was conducted for PU students about the cell and the safety measure to face the world ~~for~~ and have peaceful mind in this campus.

**Minutes of Meeting
2017-2018**

Circle 9

3rd January 2017



SRI BHAGAWAN MAHAVEER JAIN FIRST GRADE COLLEGE
GEETHA ROAD ROBERTSONPET KGF-563122.

3rd January 2017

ANTI SEXUAL HARASSMENT CELL

CIRCULAR

The faculties and students of Anti Sexual Harassment Cell is organizing outreach programme for Govt High School, Oorgaumpet KGF on 11th January 2017(Wednesday) at 1:30 pm.

Principal

Minutes of Meeting
2018-2019

Anti Sexual Harassment Cell. 22/12/18

22/12/18

The programme was well organized.
I could not see any flaws. Hospitality
was too good. I appreciate the effort
put in organizing such an event.
With Best wishes

M
22/12/18

Dr. M.C. Mahesh Kumar



Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road , Robertson pet. KGF

Circular

Date: 16/03/2015

This is to inform the below mentioned members of the students grievance redressal cell, that the meeting is scheduled on 19/03/2015 at 4pm in board room of the college to discuss about the grievance received through the mentorship and complaint box.

| Sl.No | Name of the member | Designation | Signature |
|-------|--------------------|---------------------|-----------|
| 1. | Dr. Rekha Sethi | Principal | |
| 2. | Ms. Nazneen Ahamed | IQAC/ Counsellor | |
| 3. | Ms. Savitha | Librarian | |
| 4. | Dr. Manjula | IQAC Member | |

Principal

 SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE

Geetha Road, Robertson, K.G.F. 575 102



Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road , Robertson pet. KGF

Circular

Date: 24/01/2016

This is to inform the below mentioned members of the students grievance redressal cell, that the meeting is scheduled on 28/01/2016 at 2pm in room 101 of the college to discuss about the grievance received through the mentorship and complaint box.

| Sl.No | Name of the member | Designation | Signature |
|-------|--------------------|------------------|-----------|
| 1. | Dr. Rekha Sethi | Principal | |
| 2. | Mr. Jaya Pandian | IQAC coordinator | |
| 3. | Ms. Savitha | Librarian | |
| 4. | Dr. Manjula | IQAC Member | |

Principal
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
Geetha Road, Robertson, KGF



Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road , Robertson pet. KGF

Circular

Date: 02/02/2017

This is to inform the below mentioned members of the students grievance redressal cell, that the meeting is scheduled on 07/02/2017 at 3pm in Board room of the college to discuss about the grievance received through the mentorship and complaint box.

| Sl.No | Name of the member | Designation | Signature |
|-------|--------------------|------------------|-----------|
| 1. | Dr. Rekha Sethi | Principal | |
| 2. | Mr. Jaya Pandian | IQAC coordinator | |
| 3. | Ms. Sujatha Arassu | SWO | |
| 4. | Dr. Manjula | IQAC Member | |





Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road , Robertson pet. KGF

Circular

Date: 16/04/2018

This is to inform the below mentioned members of the students grievance redressal cell, that the meeting is scheduled on 20/04/2018 at 11am in Board room of the college to discuss about the grievance received through the mentorship and complaint box.

| Sl.No | Name of the member | Designation | Signature |
|-------|--------------------|------------------|-----------|
| 1. | Dr. Rekha Sethi | Principal | |
| 2. | Mr. Jaya Pandian | IQAC coordinator | |
| 3. | Ms. Sujatha Arassu | SWO | |
| 4. | Dr. Manjula | IQAC Member | |





Sri Bhagawan Mahaveer Jain First Grade College

Geetha Road , Robertson pet. KGF

Circular

Date: 05/02/2019

This is to inform the below mentioned members of the students grievance redressal cell, that the meeting is scheduled on 09/02/2019 at 1pm in Board room of the college to discuss about the grievance received through the mentorship and complaint box.

| Sl.No | Name of the member | Designation | Signature |
|-------|--------------------|------------------|-----------|
| 1. | Dr. Rekha Sethi | Principal | |
| 2. | Mr. Jaya Pandian | IQAC coordinator | |
| 3. | Ms. Sujatha Arassu | SWO | |
| 4. | Dr. Manjula | IQAC Member | |

Principal

PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
Geetha Road, Robertson, K.G.F. 583 122

Grievance Re-dressal report - AY 2014-2015

| Sl.No | Name of the student | Department | Grievance | Action Taken | Remarks |
|-------|---------------------|-------------------|--|--|--|
| 01 | I yr BBM students | Management | Requesting for Bridge classes | Yes forwarded to Principal | Conducted Bridge classes |
| 02 | I B.COM students | Commerce | Requesting for more copies of main textbook | Yes forwarded to Librarian | Solved the issue by procuring additional books |
| 03 | III BSc students | Physical sciences | Laboratory equipments is not sufficient to use | Forwarded to principal | Solved the issue |
| 04 | Final BBM students | Management | Educational trips | Forwarded to Principal & HOD | Issued was solved |
| 05 | Students | ---- | Mineral water supply | Forwarded to supervisor and instructed to do the needful | Every floor water can were placed all the time |

Remarks: The Grievance was solved with in 2-3 days of time. All the grievances are settled amicably by grievances committee and the head of the institution.


PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
 Geetha Road, Robertson, K.G.F-573 122

Grievance Re-dressal report - AY 2015-2016

| Sl.No | Name of the student/ Staff | Department | Grievance | Action Taken | Remarks |
|-------|----------------------------|------------|--|---|--|
| 01 | II yr BBM students | Management | Requesting for postpone of Mid- term exam after the industrial visit | Yes forwarded to Principal | Exams conducted after the Industrial visit |
| 02 | I B.COM students | Commerce | Stinking Smell from outside the classroom | Yes forwarded to Housekeeping | Solved the issue |
| 03 | I B.COM students | Commerce | Two boys munching and spitting pan in class room behind the doors | Students were advised | Solved the issue |
| 04 | Final BBM students | Management | Lights and Fans are not working properly | Forwarded to Electrician and instructed to do the repairs | Issued was solved |
| 05 | Female Students | General | To provide napkins and hand wash liquid in wash room | Forwarded to Student welfare officer | Every floor it was arranged in wash room |

Remarks: The Grievance was solved with in 2-3 days of time. All the grievances are settled amicably by grievances committee and the head of the institution.


PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
 Geetha Road, Robertson, K.G.F.-583 124

Grievance Re-dressal report - AY 2016-2017

| Sl.No | Name of the student/ Staff | Department | Grievance | Action Taken | Remarks |
|-------|----------------------------|------------------|---|-------------------------------|------------------------------------|
| 01 | III yr BCA students | Computer Science | Internal Marks to be displayed clearly | Yes forwarded to Principal | Displayed dept wise / subject wise |
| 02 | III B.COM students | Commerce | Repair of Light switch boards and locks in restroom | Yes forwarded to Housekeeping | Solved the issue |
| 03 | III B.COM students | Commerce | Mosquitoes in class rooms | Forwarded to supervisor | Solved the issue by spray |
| 04 | II B.COM students | Commerce | Lights and Fans are not working properly | Forwarded to Electrician | Issued was solved |
| 05 | BBA Students | Management | Changes in canteen menu | Forwarded to Principal | Issue was solved |

Remarks: The Grievance was solved with in 2-3 days of time. All the grievances are settled amicably by grievances committee and the head of the institution.


PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
 Geetha Road, Robertson, K.G.F.-583 124

Grievance Re-dressal report - AY 2017-2018

| Sl.No | Name of the student/ Staff | Department | Grievance | Action Taken | Remarks |
|-------|----------------------------|------------------|---|------------------------------------|--|
| 01 | I B.COM students | Commerce | Repair of Fan switches | Yes forwarded to Electrician | Changed the switch boards |
| 02 | II B.COM students | Commerce | Improvement in canteen | Yes forwarded to In charge-canteen | Solved the issue |
| 03 | III BCA students | Computer science | Exempted from VAP due to financial crisis | Forwarded to Principal and HOD | Solved the issue. Permitted students |
| 04 | II BBA students | Management | Blazer to exempted wearing during summer | Forwarded to Principal and HOD | Issued was solved and permitted |
| 05 | III BBA Students | Management | Request for Finance specialization | Forwarded to Principal | Issue was solved, since there was majority of students opted HR /Marketing |

Remarks: The Grievance was solved with in 2-3 days of time. All the grievances are settled amicably by grievances committee and the head of the institution.



PRINCIPAL

SRI BHAGAWAN MAHAVEER JAIN

FIRST GRADE COLLEGE

Geetha Road, Robertson, K.G.E.-503 124

Grievance Re-dressal report - AY 2018-2019

| SL.No | Name of the student/ Staff | Department | Grievance | Action Taken | Remarks |
|-------|----------------------------|------------------|---|--|--|
| 01 | II BBA students | Management | Request of Mirrors in washroom and its maintenance | Forwarded to Supervisor and instructed | Issued was solved |
| 02 | I B.COM students | Commerce | Fans repair and replace of dustbin | Yes forwarded to electrician & housekeeping and instructed | Solved the issue |
| 03 | I BCA students | Computer science | Change of class room due to sunlight board is not visible | Forwarded to Principal and instruction given to supervisor | Solved the issue. |
| 04 | Parent | | Conduct counselling | Forwarded to Psychologist | Every Saturdays counselling is open for parents also |
| 05 | I B.COM Student | Commerce | Wash room cleanliness and maintenance | Forwarded to House keeping and instruction was given | Issue was solved |

Remarks: The Grievance was solved with in 2-3 days of time. All the grievances are settled amicably by grievances committee and the head of the institution.


PRINCIPAL
SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
 Geetha Road, Roberison, K.G.F. 583 124

| Sl No | Date | Complaint from | Complaint Ref/Mode | Details of Complaint | Expected date of closure | Action Taken | Closure Ref | Date of Closure | Corrective Action if Any Notice/Condn | Remark |
|-------|----------|-----------------------|--------------------------------|--|--------------------------|---|-------------|-----------------|--|----------------|
| (24) | 11/3/15 | Students (Boys) | Letter posted in Grievance Box | Committee Members. Especially Discipline Committee members should check even girls Dress Code. | 11/3/15 | Circular was sent to committee members & | - | 11/3/15 | Given to all families to follow rules & regulation & check both boys & girls dress code. | Action Taken |
| (25) | 11/3/15 | Students B Com A Sec | Letter | Students request to repair fan & light in classroom. | 11/3/15 | Immediately Ashok/Electronics was sent to classroom in break & rectified 10/09/106/104. | - | 11/3/15 | Immediate Action taken. Ashok repaired fan/light immediately | Rectified |
| (26) | 14/07/15 | Students I Year BBA | Letter | Students requested to take action regarding to QMB subject handling faculty | 14/07/15 | Advise to faculty | - | 14/08/15 | | |
| (27) | 07/08/15 | Students IB Com A Sec | Letter posted in Grievance Box | Mr. Anand (P.R.O) is using bad words in the class | 07/08/15 | Principal Advise to Anand | - | 07/08/15 | Immediate action taken | Rectified |
| (28) | 05/08/15 | Students Final BBM | Letter posted in Grievance | Students requested | 07/08/15 | Immediately Ashok was o t x | - | 07/08/15 | | Problem solved |

| Sl No. | Date | Complaint Form/From | Complaint Ref/mode. | Details of Complaint | Expected date of Closure | Action Taken | Closure Ref. | Date of Closure | Corrective Action If any. | Remarks |
|--------|----------|---------------------------------|---|---|--------------------------|---|--------------|-----------------|---------------------------|------------------------------|
| (29) | 05/08/15 | B.G.M Final year Students | Letter G. Box | principal Give personalies - on to Trip to Kerala | 07/08/15 | principal had suggest to Next Semester | - | 07/08/15 | - | problem solved. SX |
| (30) | 25/08/15 | Students II BCA | Letter posted in Grievance Box | Students seen -ected to Change the Accounting G.F.M. Faculty | 30/08/15 | principal had take Immediate action | - | 30/08/15 | - | problem solved SX |
| (31) | 07/09/15 | Students | Letter | physics Faculty Mr. San -dhiya using bad words to students | 15/09/15 | principal advise to faculty | - | 15/09/15 | - | problem solved SX |
| (32) | 08/09/15 | Students | Letter | Hindi faculty's unable to control the classes | 15/09/15 | principal advise to faculty | - | 15/09/15 | - | Take action SX |
| (33) | 15/09/15 | Students IBBM | Letter passed in Grievance Box | Wakkila degrade the student | 20/9/15 | Informed faculty G Advise given by principal | - | 20/9/15 | - | Action Taken SX |
| (34) | 15/09/15 | Students | Letter posted | Request | 15/09/15 | Informed about | - | 20/9/15 | - | Action Taken |

| Sl. No | Date | Complaint From | Complaint Ref Mode | Details of Complaint | Expected Date of Closure | Action Taken | Closure Ref | Date of Closure | Corrective If any | Remark |
|--------|-----------|----------------|--------------------------------|---|--------------------------|--|-------------|-----------------|-------------------|--|
| (35) | 15/09/15 | Students | Letter posted in Grievance Box | Integrated Students requested to supply power till 6.00PM | 15/09/15 | principal initiate Immediate action | - | 15/09/15 | - | problem Solved |
| (36) | 30/3/16 | Students | In Grievance Box | II nd year Degree Student | 30/3/16 | Imposed Management to fix New Water filter. By principal Mam. | - | 1/4/16 | - | In process. |
| | 29/2/16. | | | | | | | | | |
| (37) | 20/3/2016 | Students | In Grievance Box | II year B.Com. | 30/3/16 | facing Problem to understand Cost accounting by cyndrella. | | 30/3/16 | - | meeting held with faculties discussed & necessary necessary steps taken. |
| (38) | 2/4/2016 | Students | In Grievance Box. | I year B.Com. 'A' Sec | 2/4/16 | Stock & Commodity class taken by hon Sec. doesn't mark proper attendance | | 2/4/16 | | Steps were taken Expected hon's to not repeat the same. |
| (39) | 2/4/16 | Students | In Grievance Box | I year B.Com 'A' Sec. | 2/4/16 | pending difficult with coping with facilities like finalities Cost accounting Antony Raj EBA | | 2/4/16 | | — 11 — |

| S/L NO | DATE | COMPLAINT FROM | COMPLAINT REF MODE | DETAILS OF COMPLAINT | EXPECTED DATE OF CLOSURE | ACTION TAKEN | CLOSURE RET | DATE OF CLOSURE | CORRECTIVE IF ANY | REMARKS |
|--------|------------|----------------|--------------------|--|--------------------------|--|-------------|-----------------|-------------------|---|
| 40* | 30.03.2016 | Students | In Grievance Box | 6 th year | 30.3.2016 | Informed Management to Nirmal water facility by Principal Madam. | | 30.03.2016 | | Taken into Consideration Arrangements going on. |
| 41* | | Students | In Grievance | 1 st yr Bcom A ^o Sec. | | Start and Commodity class taken by Rao Sir doesn't mark properly attenden | | 5/4/16 | 5/4/16 | Discussed with faculty Problem solved |
| 42* | 20/6/16 | Students | In Grievance | Bcom B ^o Sec. | 20/02/16 | Finding difficult with practice with cost accounting which was handing by Cyndrella Madam. | | 20/6/2016 | | Feedback given to Cyndrella Reaffirmed Done. |
| 43* | | Students | In Grievance | 1 st yr Bcom Integrated Graduates | | Requesting the change of class room due | | 20/6/16 | | In Process |

| Sl NO | DATE | COMPLAINANT | COMPLAINT | DETAILS OF COMPLAINT | EXPECTED DATE | ACTION TAKEN | CLOSURE REF | DATE OF CLOSURE | CORRECTIVE MEASURES IF ANY | REMARKS |
|-------|-----------|-----------------|----------------|----------------------|---------------|--|-------------|-----------------|----------------------------|----------------|
| H4* | | Faculty | Ingrivence Box | PUC Faculty ROOM | | The complaint regards Latih Sir & Bahana dish warfar's non sense work in staff room. | | 9/11/2016 | | problem solved |
| H5* | 01/07/16 | Students | Ingrivence Box | 11 PUC PMS (Ref) | 01/07/16 | finding difficulties with Maths with faculty which was handling by Devi moan | | 11/4/16 | | Problem solved |
| H6* | 12/4/2016 | Students | Ingrivence | 11 BCA Degree | 12/4/2016 | Requesting of Internal marks changes in 1 st & 2 nd sem (into mark) Numerical analysis | | 14/7/16 | | Problem solved |
| H7* | | Students (cell) | Ingrivence | 11 yr Room | | Informed Management to fix new Switch board & Restroom | | 5/10/16 | | problem solved |

| S/L NO | DATE | COMPLAINANT FROM | COMPLAINT DETAILS REF NO | DETAILS OF COMPLAINT | EXPECTED DATE OF | ACTION TAKEN | CLOSURE REF | DATE OF CLOSURE | CORRECTIVE IF ANY | REMARKS |
|--------|----------|------------------|--------------------------|-----------------------|------------------|---|--------------|-----------------|-------------------|---|
| 48* | 18/10/16 | Students | In Grievance | 2 yr @ com | 18/10/16. | Informed to change of class room due to lot of mosquitoes in rooms. to avoid from fever's | In Grievance | 19/10/16. | - | Action taken Syll |
| 49 * | 5/10/16 | Students | In Grievance | 2 yr @ com B' Sec. | 25/10/16. | Requesting for repair of lights & switch box Requesting to Unblock Rest room | In Grievance | 28/10/16. | - | The switch board and lights were repaired within 3 days. |
| 50. | 9/11/16. | Student | In Grievance | - | - | Requesting to change the room. for lights & mosquito problems | - | - | - | Room not changed but the initiative taken to repair lights. |

✓
 30/10/16

1/01/2016 - 2018.

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| SL. NO. | DATE | COMPLAINANT FROM | COMPLAINT REF MODE | DETAILS OF THE COMPLAINT | EXPECTED DATE OF CLOSURE | ACTION TAKEN BY PRINCIPAL | CLOSURE REF | DATE OF CLOSURE | CORRECTIVE ACTION TAKEN IF ANY | REMARKS |
|---------|------------|---|--------------------|--|--------------------------|--|------------------|-----------------|--------------------------------|-----------------------|
| 51. | 8/01/2016 | K. S. Lore B. Lore III yr. (Student) | In Grievance | III year B. Lore 'A' Sec. To change Switch Board | 20/01/2016 | Pan & Switch Boards to be changed Informed M. A. Shob, Electrician to change as per the requirements | In Grievance | 25/01/2016 | - | Action Taken Sf |
| 52. | 8/01/2016 | B. Lore III yr Students | In Grievance | III year B. Lore Electric board to be changed | 20/01/2016 | To change the Switch Board & fans to be repaired. | In Grievance. | 25/01/2016 | - | Sf |
| 53 | 28/01/2016 | B.Sc PMCS Students | In Grievance | III yr To reopen Canteen | 20/01/2016 | To Reopen the Stationary Shop Inside the Campus | In Grievance. | - | Discussion Under process | Sf |
| 54 | 28/01/2016 | B.Sc PMCS Students | In Grievance | II yr. To reopen Stationary Shop | | To Reopen the Stationary Shop Inside the Campus | In Grievance | - | Discussion Under process | Sf |
| 55. | 28/01/2016 | B.Sc PMCS Students | In Grievance | I yr. To reopen Stationary Shop | | To Reopen the Stationary Shop Inside the Campus and Change the Canteen | In Grievance | - | Discussion Under process. | Sf |

| Sl. No. | SL No. | Complaint Date from Date | Complaint Reg. Mode | Details of the Complaint | Expected date of closure | Action taken by principal | Courtesy Ref | Date of Closure | Correction taken | Remarks |
|---------|--------|--------------------------|-------------------------------------|--|--------------------------|---------------------------|--------------|-----------------|--|---------|
| 51 | 56 | 6/02/2016 | B. Com III yr. Grievance | Requesting to change canteen & to open Stationery Shop in College. | - | Yes. | In Grievance | - | In process | By |
| 52 | 57 | 12/2/16 | II B. Com 'C' Section Grievance | Provide Stationery facilities | - | Yes | In Grievance | - | In process | By |
| 53 | 58 | 20/2/16 | II B. Com 'A & B' Section Grievance | Requesting for change of canteen and providing Stationery service | - | Yes | In Grievance | - | In process | By |
| 54 | 59 | 29/02/2016 | Students Personal | To extend time for paying the Exam fee. | - | Yes | In grievance | 29/2/16 | The Exam fee cannot be postponed as per the norms of | By |

| SL No. | Date | Complaint from | Complaint Ref. No. | Details of the Complaint | Expected date of closure. | Action taken by principal | Courses Ref. | Date of Closure | Correction Action | Remarks |
|--------|---------|----------------|--------------------|--|--|---|---------------|-----------------|---------------------------------|---------|
| (60) | 29/2/16 | Students | | regarding Exam fee. To extend date | - | The Exam date cannot be postponed. Since the date is declared by Blore University | In- Grievance | Sunday | closed | Sy/p |
| (61) | 29/2/16 | Students | | requesting for refund of banking Exam fees for commencement of classes | April 1 st or earlier. 2/3/2016 | - | In grievance | - | In process | Sy/p |
| (62) | 22/7/17 | Students | | Grievance box. Copy letter for Misbehaving in class | - | - | In grievance | - | - | Sy/p |
| (63) | 22/7/17 | Students | | Grievance box. Apology letter | - | - | In grievance | - | - | Sy/p |
| (64) | 22/7/17 | Students | | Grievance box. Apology letter | - | - | In grievance | - | - | Sy/p |
| (65) | 5/08/17 | Students | | Blom. Student requesting Mrs. Shambh to provide attendance | 06/8/17 | Sh/o guided the faculty on better | In Grievance | 7/8/17 | Informed Mrs. Shambh to provide | Sy/p |

| Sl. No. | Date | Complaint From | Complaint Ref. Mode. | Details of the Complaint | Expected date of Closure | Courses reference | Date of Closure | Action/letter by. Principal | Correction Action | Remark & Signature |
|---------|----------|----------------------------------|----------------------|--|--------------------------|-------------------|-----------------|---|-------------------|--------------------|
| (66) | 24/4/18 | Students IB Com 'A' Section | In-Grievance | 02/4/18 Replace fan | 05/5/18 | Grievance | One week | Informed Mr. Ashok on same day to replace the fan | - | Suff |
| (67) | 27/4/18 | Students final year. | In-Grievance | 02/4/18 Requesting for Placement | 27/4/18 | In-Grievance | - | Informed Mr. Pandian Placement Officer for job fair immediately for bridging the gap. | - | Suff |
| (68) | 14/5/18 | Students II nd B. Com | In-Grievance | Improvement of Canteen | - | In-Grievance | - | In process | - | Suff |
| (69) | 15/8/18 | Students III BBA | In-Grievance | Requesting for Note Placement Opportunities | 20/8/18 | In-Grievance | - | Informed Mr. Pandian Placement Officer. | - | Suff |
| (70) | 1/8/18 | Students BBA III | In-Grievance | Requesting for Finance Specialisation | 3/8/18 | In-Grievance | - | Only one student opted for finance. Best allocated HB & Marketing based on majority. | - | Suff |
| (71) | 20/11/18 | Students B.C.A. and... | In-Grievance | To Exclude their Name from | 21/11/18 | In-Grievance | - | Due to financial crisis & issues they are recruited from | - | Suff |

2018-19

44

45

| | | | | | | | | | |
|----|------------|------------------|---------------|---|------------|------------------|------------|--|----|
| 72 | 26/5/2018 | Ronald BBA | In grievance | Change of Center | In process | Grievance | In process | Discussed with Principal Man. | SX |
| 73 | 30/6/2018 | Yash | In grievance | Parking space to be increased | In process | Grievance | — | Initiative taken to facilitate parking area. | SX |
| 74 | 20/10/2018 | BBA Jt | In grievance | Problem in Center, benches broken | — | Grievance | — | Discussed with Concerned Department of faculty & other facilities in process | SX |
| 75 | 12/8/2018 | I B Com | In grievance | To replace Switch Board | — | Grievance | — | Informed Mr. Ashok to replace | SX |
| 76 | 12/8/2018 | Makeshwan | Word of Mouth | To provide Napkins & Handwash | — | Grievance | — | Initiative taken | SX |
| 77 | 12/8/18 | Jehla BBA | Word of Mouth | In fest room | — | Grievance | — | Initiative taken to provide | SX |
| 78 | | | | | | | | | |
| 79 | | I B Com Students | In grievance | Requesting to Replace lights & Fan | 18/1/2019 | | In process | Informed Mr. Ashok Electrician to check if needed to replace | SX |
| 80 | 2/2/19 | I B Com A Sect | In grievance | Fan not Working Need dustbin and wall fan | 8/2/19 | Dustbin provided | | Informed Mr. Ashok to check fan | SX |

| Sl No | Date | Complaint from | Complaint Ref Made | Details of the Complaint | Expected date of closure | Course Reference | Date of Closure | Action taken by Principal | Signature |
|-------|---------|---------------------|--------------------|---|--------------------------|------------------|-----------------|--|-----------|
| 81 | 18/1/19 | T BBA | Grievance | Classroom Cell Environment | - | Grievance | Next week | Informed Mr. Ashok to rectify with a day or 2 | |
| 82 | 13/2/19 | I BBA | Grievance | Change of Classroom | - | Grievance | Two days | In process. | |
| 83 | 15/2/19 | J rd BBA | Grievance | Satisfied with facilities | - | Grievance | - | - | |
| 84 | 12/2/19 | I BBA | Grievance | Provide more book in library Washroom to be cleaned | - | Grievance | Immediately | Informed Library Madam to quantify requirement Informed Washroom charges to clean & use phenol / Detol | |
| 85 | 15/2/19 | I BBA | Grievance | Change of Classroom | - | Grievance | - | In process | |
| 86 | 15/2/19 | I BBA | Grievance | Fans not working | - | Grievance | - | Mr. Ashok to check the fans. | |
| 87 | 15/2/19 | - | - | - | - | - | - | Informed Mr. Ashok to change the fan | |
| 88 | 15/2/19 | I BBA Madhu | Grievance | To change fan in class room | - | Grievance | - | Informed Mr. Ashok to check. | |
| 89 | 12/2/19 | I BBA | Grievance | Canteen | - | - | - | - | |

| Sl No. | Date | Complaint from | Complaint Ref. No. | Details of Complaint | Expected date of Closure | Date of Closure | Action taken by Principal | Sig. |
|--------|-----------|----------------|---------------------------------|--------------------------------|--------------------------|-----------------|--|------|
| 90 | 13/2/2019 | IBCA | 12/2019 Grievance | Kest room & Water for drinking | 1 day | - | Immediately Informed. No. Messal Receptionist & house keeping to keep toilets clean. | |



31st July 2018

To

979

The Registrar (Evaluation)
Bangalore University
BANGALORE.

Dear Sir,

600

Sub: Request to process the result of one B.Sc – BGB student of our Institution.

Greetings to you for the season.

With reference to the above subject matter, I the undersigned hereby bring the following few lines for your kind consideration and needful action.

9+32 ✓

O/C
Ms. **FIZA KHANUM** bearing register No. **17NDS85032** a student of B.SC - BGB studying in our Institution had appeared for the II semester examination held during the month of May/June 2018. and result has been declared as **NP for want of marks for the subject Microbiology and Biostatistics theory paper.**

Hence requesting your good office kindly look into the matter and process the result and issue the marks card at the earliest.

Please find the photocopy of the invigilator diary and A form of the candidates showing that appeared for the above said subjects is duly enclosed for your kind reference.

Thanking you

Yours truly,


Dr. Rekha Sethi



6th August 2018

To

918

The Registrar (Evaluation)
Bangalore University
BANGALORE.

Dear Sir,

Sub: Request to process the result of one B.Sc – BGB student of our Institution.
.....

Greetings to you for the season.

With reference to the above subject matter, I the undersigned hereby bring the following few lines for your kind consideration and needful action.

O/C

13+21

Ms. FIRDOSE KHANUM bearing register No. **17NDS85031** a student of B.SC - BGB studying in our Institution had appeared for the II semester examination held during the month of May/June 2018. and result has been declared as **NP for want of marks for the subject Microbiology and Biostatistics theory paper.**

Hence requesting your good office kindly look into the matter and process the result and issue the marks card at the earliest.

601

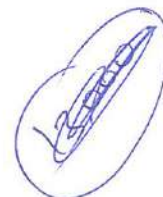
Please find the photocopy of the invigilator diary and A form of the candidates showing that appeared for the above said subjects is duly enclosed for your kind reference.

Thanking you

Yours truly,



Dr. Rekha Sethi





52A

31st July 2018

To

The Registrar (Evaluation)
Bangalore University
BANGALORE.

Dear Sir,

Sub: Request to process the result of one B.Sc – PMCs student of our Institution.
.....

Greetings to you for the season.

With reference to the above subject matter, I the undersigned hereby bring the following few lines for your kind consideration and needful action.

601
50+ *40* *part*
Ms. SAMREEN SULTANA bearing register No. **17NDS85017** a student of B.SC - PMCs studying in our Institution had appeared for the II semester examination held during the month of May/June 2018. and result has been declared as **NP for want of marks for the subject English.** *BN. 4832165*

Hence requesting your good office kindly look into the matter and process the result and issue the marks card at the earliest.

Please find the photocopy of the invigilator diary and A form of the candidates showing that appeared for the above said subjects is duly enclosed for your kind reference.

Thanking you

Yours truly,

Dr. Rekha Sethi
PRINCIPAL

SRI BHAGAWAN MAHAVEER JAIN
FIRST GRADE COLLEGE
Geetha Road, Robertsonpet, K.G.F.-563 122,
www.sbmjkgf.com



Group Head Office

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P +91 80 2661 5248

Campus

Geetha Road, Robertsonpet
K.G.F - 563 122
P +91 8153 281 736 / 803



525

31st July 2018

To

The Registrar (Evaluation)
Bangalore University
BANGALORE.

Dear Sir,

600

Sub: Request to process the result of one BBA student of our Institution.

Greetings to you for the season.

With reference to the above subject matter, I the undersigned hereby bring the following few lines for your kind consideration and needful action.

o/c Mr. JACOB THOMSON T bearing register No. ⁴⁰ 17NDC26017 a student of BBA studying in our Institution had appeared for the II semester examination held during the month of May/June 2018. and result has been declared as **NP for want of marks for the subject Productand Operation Management.** *B.N. 9990026*

Hence requesting your good office kindly look into the matter and process the result and issue the marks card at the earliest.

Please find the photocopy of the invigilator diary and A form of the candidates showing that appeared for the above said subjects is duly enclosed for your kind reference.

Thanking you

Yours truly,

Dr. Rekha Sethi



13006